



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |  |                            |
|---|--|----------------------------|
| <b>1. Name of the Institution</b>             |  | WOMEN'S CHRISTIAN COLLEGE  |
| Name of the head of the Institution           |  | LILIAN I JASPER            |
| Designation                                   |  | Principal                  |
| Does the Institution function from own campus |  | Yes                        |
| Phone no/Alternate Phone no.                  |  | 04428275926                |
| Mobile no.                                    |  | 9382171081                 |
| Registered Email                              |  | principal@wcc.edu.in       |
| Alternate Email                               |  | wccprincipal2017@gmail.com |
| Address                                       |  | #51 College Road Chennai   |
| City/Town                                     |  | CHENNAI                    |
| State/UT                                      |  | Tamil Nadu                 |
| Pincode                                       |  | 600006                     |
| <b>2. Institutional Status</b>                |  |                            |

|   |                                |
|---|--------------------------------|
| Autonomous Status (Provide date of Conformant of Autonomous Status) | 17-Oct-1981                    |
| Type of Institution   | Women                          |
| Location  | Urban                          |
| Financial Status  | Self financed and grant-in-aid |
| Name of the IQAC co-ordinator/Director                              | Dr Shoba Leslie                |
| Phone no/Alternate Phone no.  | 04428275926                    |
| Mobile no.  | 9444712469                     |
| Registered Email  | iqac.wccchennai@gmail.com      |
| Alternate Email   | sleslie@wcc.edu.in             |

### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | <a href="https://wcc.edu.in/wp-content/uploads/2018/IQAC/AQAR-Report-17-18-Womens-Christian-College-Chennai.pdf">https://wcc.edu.in/wp-content/uploads/2018/IQAC/AQAR-Report-17-18-Womens-Christian-College-Chennai.pdf</a> |
|--|---|

### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<https://wcc.edu.in/academic-calendar/>

### 5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity    |             |
|-------|-------|------|-----------------------|-------------|-------------|
|       |       |      |                       | Period From | Period To   |
| 3     | A     | 3.43 | 2012                  | 21-Apr-2012 | 20-Apr-2019 |
| 4     | A+    | 3.35 | 2019                  | 21-Apr-2019 | 20-Apr-2024 |

### 6. Date of Establishment of IQAC

02-Aug-2004

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                 |                                       |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration | Number of participants/ beneficiaries |
| <b>No Data Entered/Not Applicable!!!</b>                                  |                 |                                       |

[View File](#)

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme       | Funding Agency          | Year of award with duration | Amount  |
|--------------------------------|--------------|-------------------------|-----------------------------|---------|
| Institution                    | UGC Autonomy | UGC (SERO)<br>Hyderabad | 2018<br>1                   | 2000000 |
| No Files Uploaded !!!          |              |                         |                             |         |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Facilitated student centric learning and enhanced the teaching learning environment through orientation of new faculty, need based faculty development programs and peer review of lesson plans.

\*Conducted SWOC analysis and administrative audit and used feedback for planning development programs

\*Developed operation manual with duties and responsibilities of administrative roles and initiated standard operation procedures for various administrative Departments.

\*Coordinated the mechanism of receiving feedback from stakeholders and through quality circle, grievance redressal mechanisms etc to be utilised in future planning.

\*Conduct of 8 need based Faculty Development Programs. \*Conduct of Basic Fire safety training program for 50 students, faculty and non teaching staff representing various Departments \*Preparation for 4th cycle of accreditation,

submission of IIQA and SSR and preparation for NAAC peer team visit.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action                           | Achivements/Outcomes |
|--|----------------------|
| <b>No Data Entered/Not Applicable!!!</b> |                      |
| <a href="#">View File</a>                |                      |

**14. Whether AQAR was placed before statutory body ?**

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| IQAC meeting           | 19-Aug-2020  |

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

19-Jan-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes, the College uses SATVAT Infosol Pvt Ltd. software to manage all its functions. All administrative functions from admission of students to attendance, examinations, issue of Hall tickets is done through this software. Faculty enter attendance and marks through this network. Information is disseminated between offices and departments through the intranet facility which is a component of this software. The following modules have been developed for use by the Institution.

Part B

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Design and Development

### 1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

| Name of Programme                  | Programme Code | Programme Specialization | Date of Revision |
|------------------------------------|----------------|--------------------------|------------------|
| No Data Entered/Not Applicable !!! |                |                          |                  |
| <a href="#">View File</a>          |                |                          |                  |

### 1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

| Programme with Code                | Programme Specialization | Date of Introduction | Course with Code | Date of Introduction |
|------------------------------------|--------------------------|----------------------|------------------|----------------------|
| No Data Entered/Not Applicable !!! |                          |                      |                  |                      |
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## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the Academic year

| Programme/Course                   | Programme Specialization | Dates of Introduction |
|------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! |                          |                       |
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

| Name of programmes adopting CBCS   | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! |                          |   |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! |                      |                             |
| <a href="#">View File</a>          |                      |                             |

### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title            | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! |                          |   |
| <a href="#">View File</a>          |                          |   |

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

**Students:** Feedback is received from students at the end of each semester through a structured online course and teacher evaluation. This feedback is utilized to revise curriculum design new courses and also develop new approaches to teaching-learning. Gaps in the teaching-learning environment are addressed during new faculty orientation and need based FDPs. Student representations on the Boards of Studies and Academic Council also give feedback. Peer Review of lesson plans for each course has helped teachers to revise their teaching methodologies and assessment practices. Recent developments in the field, industry expectations and challenges faced during the teachings of the courses form the basis for curriculum revision. **Employers:** Feedback is obtained from atleast two employers from each program. This is used to revise our curriculum, hone skills and enhance role opportunities. Industry experts on the IQAC and academic council provide feedback that has been used to introduce skill based and add-on certificate courses that increase employability skills and entrepreneurships. **Parents:** Feedback from parents is obtained on aspects like rules, regulations, facilities on campus etc. The feedback is analysed and used to make changes wherever applicable. **Alumna:** Feedback from recent alumna is obtained from returning graduates through a structured online feedback questionnaire. The feedback obtained is collated and analysed and has helped strengthen infrastructure and provide value additions of the degree program that have helped enhance employability of our students while also developing civic responsibility.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme                     | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|--------------------------|---------------------------|--------------------------------|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                          |                           |                                |                   |
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 3567  | 661   | 99  | 29  | 76   |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 180                        | 155   | 52                                | 47                               | 5                          | 6                               |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The advisor advisee system is a unique practice of the college that has been successfully practiced for several decades wherein every student is assigned a faculty mentor to facilitate her personal growth and academic progress. A faculty mentor is assigned 15 to 25 students to provide support and advice and monitor the progress of the student, facilitating her holistic development. Faculty mentors monitor the academic performance of students and offer suggestions for improvement. They also record regularity of students, their participation in curricular, co-curricular and extracurricular activities, disciplinary issues if any and also recommend students for management scholarships, leadership roles, representation in committees etc. This practice has received positive feedback from past students who felt faculty mentoring helped students utilise the facilities and programs on campus better and also facilitated holistic development.

|  |                             |                       |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 4263   | 187                         | 01 : 23               |

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

|                             |                         |                  |  |                          |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 76                          | 150                     | 14               | 37                                       | 107                      |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

|   |   |             |  |
|---|---|-------------|--|
| Year of Award                             | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| <b>No Data Entered/Not Applicable !!!</b> |   |             |  |
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**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

|   |                |                |  |   |
|---|----------------|----------------|--|---|
| Programme Name                            | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
| <b>No Data Entered/Not Applicable !!!</b> |                |                |  |   |
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

|   |  |            |
|---|--|------------|
| Number of complaints or grievances about evaluation | Total number of students appeared in the examination | Percentage |
| 0   | 4194   | 0          |

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://wcc.edu.in/wp-content/uploads/2018/10/PROGRAM-OUTCOMES.pdf>

2.6.2 – Pass percentage of students

| Programme Code                            | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|----------------|--------------------------|---|---|-----------------|
| <b>No Data Entered/Not Applicable !!!</b> |                |                          |   |   |                 |
| <a href="#">View File</a>                 |                |                          |   |   |                 |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://wcc.edu.in/wp-content/uploads/2018/10/Feedback-from-Graduates-2017.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

|                           |
|---------------------------|
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|---------------------------|

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

| Type                                      | Name of the teacher awarded the fellowship | Name of the award | Date of award | Awarding agency |
|---|--|-------------------|---------------|-----------------|
| <b>No Data Entered/Not Applicable !!!</b> |  |                   |               |                 |
| No file uploaded.                         |  |                   |               |                 |

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project                     | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|----------|----------------------------|------------------------|---------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |          |                            |                        |                                 |
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

|   |
|---|
| 8 |
|---|

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar    | Name of the Dept.               | Date       |
|------------------------------|---------------------------------|------------|
| Intellectual Property Rights | IQAC, Women's Christian College | 10/01/2019 |
| No file uploaded.            |                                 |            |

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation                   | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |                 |               |          |



[View File](#)

### 3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                         | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |      |              |                      |                    |                      |
| No file uploaded.                         |      |              |                      |                    |                      |

### 3.4 – Research Publications and Awards

#### 3.4.1 – Ph. Ds awarded during the year

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Home Science           | 1                       |
| Psychology             | 1                       |
| Mathematics            | 1                       |
| Physics                | 1                       |
| Zoology                | 1                       |
| Computer Science       | 1                       |
| B.Com                  | 1                       |
| B.Com (AF)             | 1                       |
| BBA                    | 1                       |
| HRM                    | 2                       |
| Corporate Economics    | 1                       |
| Information Technology | 2                       |
| PG Mathematics         | 2                       |

#### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

| Type                                      | Department | Number of Publication | Average Impact Factor (if any) |
|---|------------|-----------------------|--------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |            |                       |                                |
| <a href="#">View File</a>                 |            |                       |                                |

#### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                                | Number of Publication |
|---|-----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                       |
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#### 3.4.4 – Patents published/awarded during the year

| Patent Details                            | Patent status | Patent Number | Date of Award |
|---|---------------|---------------|---------------|
| <b>No Data Entered/Not Applicable !!!</b> |               |               |               |
| No file uploaded.                         |               |               |               |

#### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in | Number of citations excluding self |
|--------------------|----------------|------------------|---------------------|----------------|---|------------------------------------|
|--------------------|----------------|------------------|---------------------|----------------|---|------------------------------------|

|   |  |  |  |  |                 |          |
|---|--|--|--|--|-----------------|----------|
|   |  |  |  |  | the publication | citation |
| <b>No Data Entered/Not Applicable !!!</b> |  |  |  |  |                 |          |
| <a href="#">View File</a>                 |  |  |  |  |                 |          |

### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |         |   |   |
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### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 32            | 44       | 8     | 74    |
| Presented papers            | 47            | 41       | 4     | 0     |
| Resource persons            | 0             | 0        | 0     | 9     |
| <a href="#">View File</a>   |               |          |       |       |

## 3.5 – Consultancy

### 3.5.1 – Revenue generated from Consultancy during the year

| Name of the Consultan(s) department       | Name of consultancy project | Consulting/Sponsoring Agency | Revenue generated (amount in rupees) |
|---|-----------------------------|------------------------------|--------------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                             |                              |                                      |
| <a href="#">View File</a>                 |                             |                              |                                      |

### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

| Name of the Consultan(s) department  | Title of the programme                      | Agency seeking / training                       | Revenue generated (amount in rupees) | Number of trainees |
|--|---|---|--------------------------------------|--------------------|
| East West Center for Counselling   | Diploma Course in Expressive Arts Therapies | Psychologists, counsellors, social workers, etc | 150000                               | 10                 |
| Kids learning Centre and Believers School of Education, a Unit of Kingdom Trust, Chennai | Certificate Course in Dyslexia              | B.Sc Psychology students, WCC                   | 44000                                | 44                 |
| SCL Trainers of WCC  | Student Centered Learning                   | City Schools                                    | 22100                                | 45                 |
| Biotechnika PG and Research Dept. of Biotechnology                                       | Coaching for CSIR, UGC and GATE Exams       | Students  | 24000                                | 12                 |

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### 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                   | Organising unit/agency/<br>collaborating agency | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|---|---|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |   |  |  |
| <a href="#">View File</a>                 |   |  |  |

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity                      | Award/Recognition | Awarding Bodies | Number of students<br>Benefited |
|---|-------------------|-----------------|---------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                   |                 |                                 |
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                        | Organising unit/Agen<br>cy/collaborating<br>agency | Name of the activity | Number of teachers<br>participated in such<br>activites | Number of students<br>participated in such<br>activites |
|---|--|----------------------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |  |                      |   |   |
| <a href="#">View File</a>                 |  |                      |   |   |

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                        | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |             |                             |          |
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                         | Title of the<br>linkage | Name of the<br>partnering<br>institution/<br>industry<br>/research lab<br>with contact<br>details | Duration From | Duration To | Participant |
|---|-------------------------|---|---------------|-------------|-------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |   |               |             |             |
| <a href="#">View File</a>                 |                         |   |               |             |             |

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

| Organisation                              | Date of MoU signed | Purpose/Activities | Number of<br>students/teachers<br>participated under MoUs |
|---|--------------------|--------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                    |   |
| <a href="#">View File</a>                 |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 271.19   | 243.59   |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                                | Existing or Newly Added |
|---|-------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |
| <a href="#">View File</a>                 |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software   | Nature of automation (fully or partially) | Version | Year of automation |
|---|---|---------|--------------------|
| Autolib (Integrated Library Management Software) – Web based advanced edition | Fully                                     | 5.5     | 2002               |

4.2.2 – Library Services

| Library Service Type                      | Existing | Newly Added | Total |
|---|----------|-------------|-------|
| <b>No Data Entered/Not Applicable !!!</b> |          |             |       |
| <a href="#">View File</a>                 |          |             |       |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher                       | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|--------------------|---------------------------------------|-----------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                                       |                             |
| <a href="#">View File</a>                 |                    |                                       |                             |

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 708             | 451          | 508      | 31               | 4                | 70     | 152         | 220                             | 0      |
| Added    | 69              | 32           | 40       | 0                | 0                | 8      | 27          | 280                             | 0      |
| Total    | 777             | 483          | 548      | 31               | 4                | 78     | 179         | 500                             | 0      |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|              |
|--------------|
| 0 MBPS/ GBPS |
|--------------|

#### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility  |
|--|---|
| Photography Studio                         | <a href="http://wcc.net.in/images/photos/4/08092316Sep2020.jpg">http://wcc.net.in/images/photos/4/08092316Sep2020.jpg</a> |
| Edit Suite                                 | <a href="http://wcc.net.in/images/photos/4/08091616Sep2020.jpg">http://wcc.net.in/images/photos/4/08091616Sep2020.jpg</a> |
| Multimedia Laboratory                      | <a href="http://wcc.net.in/images/photos/4/08090116Sep2020.jpg">http://wcc.net.in/images/photos/4/08090116Sep2020.jpg</a> |
| Lecture Capturing System and Video Link    | <a href="http://wcc.net.in/images/photos/6/09092317Sep2020.pdf">http://wcc.net.in/images/photos/6/09092317Sep2020.pdf</a> |
| Videography Studio                         | <a href="http://wcc.net.in/images/photos/4/08091516Sep2020.jpg">http://wcc.net.in/images/photos/4/08091516Sep2020.jpg</a> |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 85                                     | 80.42  | 685                                    | 472.82   |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The College has standard procedures in place for the utilization of facilities like auditoriums, seminar halls, conference rooms, sports facilities, shared laboratories, classrooms and IT lab facilities. The facilities like LCD projectors, smart boards, mikes and audio systems in the common facilities are managed and maintained by the Tech support staff and sound engineer. Departments of Shifts I II record the classrooms and laboratories used for every hour of everyday of the six day academic schedule on a common template posted on the intranet. Staff council secretaries of shifts I II use this template to identify classrooms and laboratories that are free at any given time and allot it to Departments that require these additional facilities. Shared classrooms and laboratories like the IT lab, central instrumentation centre and language lab have user logs and are also checked and maintained by lab assistants to ensure that facilities and instruments are used and maintained with care. Facilities like the smart classroom in the library and the various sports facilities are booked in consultation with the librarians and the Physical Directors of shifts I II respectively. These facilities are coordinated and maintained by the support staff and heads of these respective Departments. The booking of the various auditoriums and conference halls, was until recently made using separate registers for each of these facilities. The booking is now possible through the central booking facility on the intranet and can also be done through the Public Relations Officer. This ensures that there is no overlap in the conduct of programs at various venues and also helps check availability of venues while planning programs. All issues relating to the repair and maintenance of the physical facilities are recorded in the Audio Visual and Computer maintenance registers, electrical and plumbing repairs and building repairs registers kept at the administrative office. The complaints are routed to the different maintenance team for action and action taken is also recorded.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|   | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|--------------------------|--------------------|------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                          |                    |                  |
| <a href="#">View File</a>                 |                          |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                        |                             |                   |
| <a href="#">View File</a>                 |                        |                             |                   |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year                                      | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---|--------------------|--|--|--|---------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |  |  |  |                           |
| <a href="#">View File</a>                 |                    |  |  |  |                           |

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0                         | 0                              | 0   |

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

| On campus   |                                 |                           | Off campus                    |                                 |                           |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited   | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Deloitte<br>Wipro<br>CTS<br>RBS<br>Infosys<br>Wipro (Non CS)<br>Sutherland<br>Ernest Young<br>Global<br>Delivery<br>Services (EY<br>GDS)<br>Senthil<br>Public<br>School | 1259                            | 405                       | TCS<br>Infosys<br>Digital     | 61                              | 36                        |

Indian  
Public  
School Zoho  
Domex Kotak  
Green Tree  
Immigration  
CTS HCL Yes  
Bank ICICI  
Bank

[View File](#)

#### 5.2.2 – Student progression to higher education in percentage during the year

| Year                                      | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |  |                          |                           |                            |                               |
| <a href="#">View File</a>                 |  |                          |                           |                            |                               |

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                     | Number of students selected/ qualifying |
|---------------------------|---|
| NET                       | 9                                       |
| SET                       | 3                                       |
| SLET                      | 4                                       |
| GMAT                      | 1                                       |
| CAT                       | 4                                       |
| GRE                       | 1                                       |
| TOFEL                     | 2                                       |
| Any Other                 | 11                                      |
| <a href="#">View File</a> |   |

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                                  | Level | Number of Participants |
|---|-------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |       |                        |
| <a href="#">View File</a>                 |       |                        |

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                                      | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |                        |                             |                               |                   |                     |
| <a href="#">View File</a>                 |                         |                        |                             |                               |                   |                     |

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an elected body - The Student Senate, which constitutes of

about 27 students from both Shift I Shift II. Students adorn different portfolios led by the Student President and Vice President. All elected senate members serve as a liaison between the management and the student body. They along with class representatives, spearhead student participation in various cultural and co-curricular activities. The Student Senate actively involves themselves in the Annual College Play, Alumnae Food Fair, White Gifts Day and Festeve. Festeve is a prestigious inter collegiate cultural event conceived, planned, organized and conducted by student leaders with support from a large team of student volunteers. Students hone and develop their skills through the various clubs of the college that they are a part of and enable participation in inter collegiate cultural events showcasing their talents to a wide audience. The Alumnae Food Fair, and the White Gifts Day are when students' philanthropy comes to the forefront. Through these events they generate and contribute to raising funds for the lesser privileged brethren of the society. Student representatives as part of the Board of Studies of various Departments put forth their suggestions that they have, to enhance the quality of the curriculum. They also voice their concerns, challenges and requirements pertaining to their curriculum at the Academic Council. Thus the students participate in updating and revamping the syllabus. By being a part of Anti-ragging Committee, students are able to sensitize and create awareness about anti-ragging and thereby help in maintaining a healthy atmosphere for the new entrants of the College. Grievance Redressal Cell, Canteen Committee and Internal Quality Assurance Cell have student representatives who voice their concerns, challenges and put forth suggestions on various aspects of their student life in campus. Feedback of the students is also brought to the notice of the authorities by the Student Senate representatives in the Formal Senate meetings. The suggestions and feedback are noted and appropriate measures are taken.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a strong registered Alumni Association in which the staff and graduates of WCC are members. The alumnae association of WCC was started in the year 1917 by Dr. Eleanor Mc Dougall. The Alumnae celebrated their centenary year in 2016-17. The alumnae association of WCC is involved in a number of activities in campus and contributes to the infrastructure requirements, National and International conferences and facilitate off-campus placements. They work in close association with the college management and thus form an active and inspiring part of our college family. The association boasts of illustrious alumna spread across the globe. They help in Knowledge sharing with the current students by addressing them during their visits to college. Highlights of the activities and contributions made by the Alumnae Association:

1. Rivett Prize for best article in the Sunflower Magazine.
2. Florence Theophilus Prize.
3. A good Samaritan fund to meet the medical expenses of any student past or present was started in 2004.
4. Elizabeth George Scholarship to a student of WCC joining the St. Christopher's Training College.
5. Maintenance of WCC Outreach Centre.
6. Maintenance of College Clock Tower.
7. Scholarship of Rs.40,000/- extended to the children of the support staff of WCC.
8. Alumnae of the year award in recognition of services rendered to the community.
9. Publication and distribution of the Alumnae Sunflower.
10. A food fair is organised on campus with their participation of the students and the alumnae to raise funds for the Mc Dougall school which is managed by the alumnae association. Free food and free education is provided in the school.
11. Initiation Ceremony of the passing out students into the Alumnae Association
12. Farewell to retiring Faculty and staff.
13. Homecoming for the Alumnae organised by the college
14. Alumnae



participate in the decision making process by being represented in the Executive Board and Governing Body of the Women's Christian College Association. Alumna representatives holding high positions are members in the Board of Studies. They provide feedback on curriculum and give suggestions for syllabi revision in the context of contemporary needs. 15. The Alumnae choir started in July 2014 performs at various college functions 16. Eminent Alumnae deliver lectures to students regularly to enlighten them on the current trends of the industry, enabling them to identify their career path. 17. Endowment scholarships and funds are instituted in the name of distinguished alumna help in educating underprivileged students or honing the skills of our students, enlightening them on cutting edge global scenarios through workshops and lectures. 18. The association financially supports seminars and conferences organised by the various departments of the college.

5.4.2 – No. of registered Alumni:

1400

5.4.3 – Alumni contribution during the year (in Rupees) :

82500

5.4.4 – Meetings/activities organized by Alumni Association :

1. Alumni General Body Meeting was held on 5th July 2018 at 3.00 pm in the college auditorium . New Biennial Members were welcomed into the committee.
2. The Alumnae choir directed by Dr Adelle Paul performed at the consecration service of our newly renovated chapel.
3. Food fair was organised on 31st August 2018 with the students and alumni participation to raise funds for the Mc Dougall school which is managed by the alumnae association. The highest contributing department to the Food Fair fund raiser event was given a rolling shield to recognise and thank the efforts of the department. This year the winners of the trophies were Department of English Shift I and Department of Visual Communication Shift II.
4. Dr Thilaka Bhaskaran, an alumna who graduated in 1961 was awarded the alumna of the year for her volunteer work in Suicide Prevention on 13th Feb 2019.
5. 1400 final year students were initiated into the Alumnae on 15th March 2019
6. The Second Annual Chennai Reunion was held on 22nd March 2019. The Alumna choir entertained the group. Mcdoughal Memorial Nursery School children danced and performed an English play Cinderella.
7. Kottayam Chapter of the WCC Alumnae formed in 2017 had their reunion on 23rd February 2019.
8. Mumbai Chapter of the WCC Alumnae had their reunion on 2nd February 2019.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The leadership of the College has always encouraged participative management and facilitated decentralisation of various administrative functions to enable greater efficiency. A case in point is the creation of two new administrative posts - the Dean, Centre for Environmental Studies and the Coordinator of the International Programs during this year. Until the past year, all activities relating to environment protection and environment sustainability were conducted through the Eco Club of the College with faculty and student members functioning as a unit of the extension activity clubs on campus, coordinated by the coordinator for extension activities. The creation of the Centre of Environmental Studies, coordinated by the dean and with a team of faculty and student members has made the eco club more vibrant while also spear heading a lot of green initiatives, innovative projects and sensitisation programs both

on campus and outside. Initiatives introduced based on the phase 2 of the green audit, introduction of steam kitchen in the hostel, changing to LED lights in a phased manner, swacch bharat programs, tree planting drives, awareness campaigns and workshops are just a few of the many programs conducted under the aegis of the newly formed centre for environmental studies and its enthusiastic tema headed by a very committed dean. The Womens Christian College has been having linkages with institutions in the United States, Britain, China and Canada for student exchange, visiting scholar program, semester abroad and twinning programs and is constantly exploring avenues for International linkages that can add value to the learning environment, research potential and future scope of the students. Until recently functions relating to these linkages were overseen by the dean of Academic Affairs of Shifts I II. The creation of the International hub, headed by the coordinator of International programs and functioning with faculty representatives has helped in decentralisation with the faculty involved in this program being able to arrange discussions with foreign universities, facilitate MOUs and coordinate the various programs of the International Hub.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type                        | Details   |
|--------------------------------------|---|
| Admission of Students                | The admission process has been made online with online application, generation of merit list, selection list, admission notice and web notice facilitated by the ERP (Enterprise Resource Planning) software.   |
| Industry Interaction / Collaboration | The extension activities clubs have been forging links with the industry through organisations like CII, YI and Rotaract to collaborate in community building activities, environment sustainability initiatives and skill development for employability initiatives. E-cell was inaugurated in January and is paving the way for linkages with the industry to support student innovations through mentoring and guidance in innovations and patenting. The industry experts and representatives on various committees like the IQAC, academic council and boards of studies offer valuable inputs for enhancing the employability and overall development of students. The Linkages forged by the career guidance cell with industry partners had resulted in several soft skill training, aptitude and logical reasoning training sessions, leadership and communication skills workshop for our students. |
| Human Resource Management            | A HR manager post has been created to   |

oversee the work of the support staff and staff of the non academic and administrative sections of the college, oversee campus maintenance, prepare duty rosters and identify training needs. The HR Manager has been provided an office that coordinates all requirements pertaining to Infrastructure and physical facilities on campus

Research and Development

Faculty Development Programs on Effective Project proposal and journal manuscript writing and Documentation and presentation tools were organised to facilitate faculty research and publication. One International nad two National Conferences, one National Seminar and one National Workshop were organised to share research findings and update on recent developments. 104 research papers were published in international and national UGC recognized journals by faculty and students and 14 faculty have contributed chapters in books. The faculty and student research seed grants and the FDPs and workshops on research have stimulated research and publication. The newly inaugurated e-cell and centre for innovation organised many workshops and programs that motivated students to consider entrepreneurship as a careet and also actively explore avenues for innovation and research leading to innovation.

Examination and Evaluation

Student application and payment of exam fees is entirely online. Provision of panel of examiners list and selection of exminers from the list is now done using the ERP program. End semester examination marks is now uploaded on the intranet and checked by the examiners reducing chances of error. Entry of marks, attendance and credit for all components of the curriculum including value education, extension activities and sports is online. Exam results auto processing and certification is also done through the ERP software.

Teaching and Learning

Introduction of Student Centric learning environment through training of all faculty in SCL methodologies by certified SCL trainers amongst out faculty. Experiential learning and assessments based on this have been incorporated in many courses. FDP on

use of google forms for testing preparatory to initiating online test as one component of CIA. FDP on Lecture capturing was organised following which faculty from various disciplines recorded short lectures which were uploaded on youtube. This is the first step towards actively integrating LMS in our teaching methodologies. Peer reviewed lesson plans is helping inforporate feedback in improving the teaching methodologies and approaches.

Curriculum Development

Two new programs M.Com, M.Phil IT were introduced and preparations for the MA International Studies have been made. Value additions in the form of 15 certificate courses were offered to develop additional skills and enhance employability. Templates for credits have been provided to ensure uniformity in the weightage given for hours and course content for credits. Feedback has been obtained from employers as well as recruiters coming for campus placements for consideration during curriculum revision to make the curriculum more relevant to the requirements of the work environment / industry.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area                | Details   |
|---------------------------------|---|
| <p>Planning and Development</p> | <p>The ERP software is used to coordinate the academic and administrative functions of the College and help in sharing of data for planning and devleopment. The vision and mission statement of the College and the core values of the institution which form the basis for our goals and activities is communicated to the College community through the website. The academic calendar, schedules for classes, classroom allocation and booking of facilities are all done on the intranet facilitated by the ERP.</p> |
| <p>Administration</p>           | <p>Integration of the functions of the administrative office, bursars office, office of the controller of examinations, academic departments and the various centres and cells on campus is possible through the ERP software. This has facilitated strategic planning, review and audit of functions, retrieving and collating of information for various audits, project proposals, grant applications, reports,</p>  |

|                                      |   |
|--------------------------------------|---|
|                                      | <p>surveys, NIRF etc. Offices have increasingly become paperless with notices and circulars being posted on the intranet.</p>   |
| <p>Finance and Accounts</p>          | <p>All fee payments have been made online from 2018. Tally software has helped in the automation of the accounting process. All departments are asked to give an estimated budget for expenditure at the start of the academic year and this has helped ensure that we function within our planned expenditure with periodic checks and reminders on under or over spending. It has also helped in making Departments set realistic goals for each academic year and encouraged detailed and comprehensive planning.</p>  |
| <p>Student Admission and Support</p> | <p>Student admission process has been simplified through online application, generation of merit list, selection list, admission notice and web notice. Student registration for courses, sports and extension activities are entirely online. Fee payment is also made online. Value added courses and certificate courses are offered online through Swayam NPTEL. Student attendance records and continuous internal assessment marks are regularly uploaded on the intranet and are accessible to students and parents through student log in. The student database maintained under the advisor advisee student mentoring system is updated and maintained on the intranet and is used to enhance student support and progression.</p> |
| <p>Examination</p>                   | <p>All modules pertaining to student data, pre examination, examination and post examination processes are integrated through ERP. The integrated platform includes student application for examination through online payment gateway, generation of exam timetable, Exam hall eating arrangements, invigilators schedule, generation of e-hall tickets, exam results, auto processing and certification and declaration results online, accessed through students log in. Facility for verification of certificates and transcription is also available online for alumna.</p>  |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

| Year                                      | Name of Teacher | Name of conference/<br>workshop attended<br>for which financial<br>support provided | Name of the<br>professional body for<br>which membership<br>fee is provided | Amount of support |
|---|-----------------|---|---|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |   |   |                   |
| <a href="#">View File</a>                 |                 |   |   |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

| Year                                      | Title of the<br>professional<br>development<br>programme<br>organised for<br>teaching staff | Title of the<br>administrative<br>training<br>programme<br>organised for<br>non-teaching<br>staff | From date | To Date | Number of<br>participants<br>(Teaching<br>staff) | Number of<br>participants<br>(non-teaching<br>staff) |
|---|---|---|-----------|---------|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |   |   |           |         |  |  |
| <a href="#">View File</a>                 |   |   |           |         |  |  |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the<br>professional<br>development<br>programme | Number of teachers<br>who attended | From Date | To date | Duration |
|--|------------------------------------|-----------|---------|----------|
| <b>No Data Entered/Not Applicable !!!</b>                |                                    |           |         |          |
| <a href="#">View File</a>                                |                                    |           |         |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 0         | 10        | 0            | 6         |

6.3.5 – Welfare schemes for

| Teaching   | Non-teaching   | Students  |
|--|--|---|
| Free Medical check up and emergency medical care on campus through Apollo Shine Free Cancer screening camp, Free Eye Check up Family Get-together at Christmas time Christmas gift Gym facility and Zumba lessons after college hours Free parking facility Nursery school for Children of staff | Free Medical check up and emergency medical care on campus through Apollo Shine Free Cancer screening camp, Free Eye Check up Screening for non communicable diseases by Home Science Department during Nutrition week celebrations Subsidised Lunch Family Get-together at Christmas time Christmas gift Subsidised/free education for daughters studying in College Nursery school | Free Medical check up and emergency medical care on campus through Apollo Shine Fee waiver, breakfast and transportation expenses for training sessions for sports students. Free lunch for needy students Opportunities for Earn while you learn for deserving students Free eye and dental camps Free Cancer screening camp, Scholarships and fee subsidies for economically weak |



for Children of staff  
Annual recreational tour  
sponsored by the  
Management Scholarships  
for daughters studying in  
College Free parking  
facility

students.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college employs two auditing firms to look after Internal and Statutory audits every year. The Executive board of the college appoints the internal auditor who checks every bill/voucher of each account for the financial year and presents his comments and suggestions to the audit committee of the college. The audit committee seeks clarifications and provides suggestions to the Bursar and the team at the bursar's office. In addition to the internal auditor, the statutory auditor is appointed by the college association. At the end of the financial year the statutory auditor audits every account, also taking note of the comments of the internal auditor. Apart from this, mandatory State and Central Government Audit scrutinizes the grants received from government agencies and its expenditure. There have been no major audit objections. Minor errors of omission and commission pointed out by auditors have been corrected and efforts taken to avoid recurrence.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grants received in Rs. | Purpose  |
|--|-------------------------------|--|
| Management   | 3991000                       | Scholarships, Prizes, Workshops, Seminars, Conferences, Cultural and Department Activities |
| No file uploaded.  |                               |  |

6.4.3 – Total corpus fund generated

20000000

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                 | Internal |           |
|----------------|----------|-----------------|----------|-----------|
|                | Yes/No   | Agency          | Yes/No   | Authority |
| Academic       | No       |                 | No       |           |
| Administrative | Yes      | Chrystal Crowne | No       |           |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Maintenance of the lawns and landscaping of areas near hostel and chapel  
2. Partial support for setting up a basketball court  
3. Financial support of Rs. 3 lakhs towards maintenance of the heritage building Doveton House that houses the administrative offices

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on Basic Fire Safety Training -March 7th 2019  
2. Training Program on Hygiene and Housekeeping-20th April 2019  
3. Non teaching staff retreat-June 201

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Implementaion of outcome based education 2. Student centric learning through Faculty Development Programs, Learner Designed courses, Service Learning programs and value added certificate courses. 3. Impetus to research through student and faculty seed grants, workshops on IPR, scientific writing and writing of project proposals.

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF                | Yes |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | Yes |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year                                      | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|------------------------------------|-------------------------|---------------|-------------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                                    |                         |               |             |                        |
| <a href="#">View File</a>                 |                                    |                         |               |             |                        |

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme  | Period from | Period To  | Number of Participants |      |
|---|-------------|------------|------------------------|------|
|   |             |            | Female                 | Male |
| Gender Rights at College and Workplace  | 05/07/2018  | 05/07/2018 | 115                    | 0    |
| Gender Sensitisation Activity Based Workshop  | 25/07/2018  | 26/07/2018 | 128                    | 0    |
| Life Saving Skills for Women  | 06/03/2019  | 06/03/2019 | 140                    | 0    |
| WCC Outreach Centre   | 15/10/2018  | 16/10/2018 | 10                     | 0    |
| A Special Project On Nutrition, Health And Hygiene For Girl Students Launched By Samagra Shiksha in Coordination With Women's Christian College, Chennai. | 19/11/2018  | 30/11/2018 | 360                    | 0    |



|   |            |            |     |    |
|---|------------|------------|-----|----|
| Breast Feeding Week Celebrations at Mehta's Hospital, Chetpet | 02/08/2018 | 02/08/2018 | 30  | 0  |
| Evesfest  | 07/03/2019 | 08/03/2019 | 198 | 68 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources  |
|--|
| <p>1KW/month through the solar panel installed B.Sc. Chemistry - Semimicro organic and inorganic Chemistry ensures the use of minimum chemicals. Microwave aided synthesis for UG research project work Chemical Laboratory experiments have significant environmental impacts ranging from resource consumption to chemical and equipment use and disposal. Hence, the department have taken measures towards effective management of resources and to reduce the amount of chemicals used in teaching or research such as . Use of microscale chemistry- the reduction of chemical use to the minimum level at which experiments can be effectively performed. . In case of environmentally damaging chemicals an effort has been taken to minimum their use . Proper safe disposal of waste chemicals equipments . Laboratory safety practices. Apart from these, the in house student projects of the Department are focused on green chemistry path and social issues. The students have been instructed to switch off the electrical equipments after use and on usage of water. PBB 1. Medicinal plant garden is maintained by growing various locally available plants possessing medicinal values. 2. Herbs such as mint and basil of different varieties like Italian basil, peppermint basil, lemon basil are grown in the Hydroponics unit as green initiative and also generates income. The Department of Biotechnology organized a Poster Competition on Environment and students from all Departments visited.</p> |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities             | Yes/No | Number of beneficiaries |
|-----------------------------|--------|-------------------------|
| Braille Software/facilities | Yes    | 2                       |
| Physical facilities         | Yes    | 2                       |
| Ramp/Rails                  | Yes    | 2                       |
| Rest Rooms                  | Yes    | 2                       |
| Scribes for examination     | Yes    | 2                       |

7.1.4 – Inclusion and Situatedness

| Year                                      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |      |          |                    |                  |  |
| <a href="#">View File</a>                 |  |  |      |          |                    |                  |  |

7.1.5 – Human Values and Professional Ethics

| Title   | Date of publication | Follow up(max 100 words)  |
|---|---------------------|---|
| Code of conduct for the students                  | 01/06/2018          | Code of conduct for students is listed in the College Handbook and displayed in the College website along with the punishment for violation. These procedures are made aware to the students during the induction program for the first years(UG PG) and they are constantly reminded by the faculty throughout the academic year. Any violation of the rules by the students is addressed and procedures are followed by the Faculty in the respective Departments or by the College administration. |
| Code of Conduct for Staff and Professional Ethics | 01/07/2018          | The responsibilities of teachers, the code of conduct, expectations and procedures to be followed by the faculty members at the College is made aware during the New Faculty Orientation Program. These procedures are also constantly reinforced during the staff council meetings. Heads of the Departments deal with any lapses by the faculty at the department level. Any serious non-adherence of the rules will be handled by the College administration                                       |
| College Handbook                                  | 01/05/2018          | Rules and regulations for Students (Non-Resident and Resident) are listed along with the punishment for violation. Any non-adherence of the rules leads to consequences that are outlined in the Handbook.  |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                                  | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |               |             |                        |
| <a href="#">View File</a>                 |               |             |                        |

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Colour coded bins are placed in various locations on campus for proper disposal of waste
2. Display of boards promoting environmental consciousness on campus
3. Use of single use plastics has been banned
4. Community garden has been initiated on campus
5. Installation of leaf composter (3 nos) has been approved
6. Development of a butterfly garden has been approved

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Upcycling - The use of salvaged timber from fallen trees and steel from renovated buildings on campus to furnish the academic / administrative and residential blocks
2. Proficiency Based English for Communication Skills Course offered in four levels

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://wcc.edu.in/about-us/best-practices/>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In its journey of more than a century, Womens Christian College has always been steadfast in its commitment towards womens education. Guided by the motto of the college, Lighted to Lighten, the College moves forward never compromising on the high standard it has set for itself. It works with the noble aim of liberating and enlightening young minds to drive away the darkness of ignorance, firmly believing in the redemptive power of education. The syllabus and curriculum that are periodically revised reflects the thrust on socially relevant education, designed with the holistic development of students in mind. The student wellness programmes and all other activities all pave way for the students understanding of the society and their role in it. The College takes various measures to make the atmosphere conducive and comfortable for learning, as evident from the well-designed infrastructure and various other facilities that are made available to students. Faculty members are trained to not only oversee the students progress in academics, but also to cater to their overall well-being. Any new development or change made in the College is made keeping in mind the students wellness and ease. The vibrant student counselling centre Vikaas, a unique initiative of the College, could be termed as one of the best practises of the College, which speaks for the vision of the College. The centre has made remarkable changes in the campus life as its helps the students in overcoming personal issues to mould themselves into successful individuals. The College has been effective in presenting a positive image of student life and it is well echoed in the demand for seats every academic year. As an institution which belives in Christian values of benevolence and service, the College management distributes huge sum of scholarships every year to under privileged and deserving students. The College never hesitates to assist a deserving student and takes all necessary steps to help them develop a career. Faculty members take utmost care in handling students and show immense interest in developing a good future for their students. WCC, offers students avenues to venture out and discover their passion, thus helping them to excel in a field of their choice. The list of distinguished alumnae in the fields of academics, administration, arts, Business, Film industry, health and allied sciences, IAS, IFS, IPS, legal, Literature and Journalism, Pilots, Politics, Scientists, Social Work and sports as reported in the website (<https://wcc.edu.in/distinguished-alumnae/>) stands testimony to the

opportunities college offers for an all-round development.

Provide the weblink of the institution

<https://wcc.edu.in/wp-content/uploads/2018/IOAC/Institutional-Distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Plans for 2019-20

1. Prepare for NAAC Peer Team visit Achievements / Outcomes : Achieve a good grade in the NAAC reaccreditation and continue to build on our strengths
2. Organise National Seminar on Intellectual property rights Achievements / Outcomes : Encourage innovation, creative ideas, new areas of research and patents.
3. Organised Seminar on Entrepreneurship in association with the E-cell, Womens Christian College Achievements / Outcomes : Foster entrepreneurship among students
4. Fire Safety Training and evacuation drill Achievements / Outcomes : Promote a safe campus
5. Conduct at least two need based Faculty Development Programs Achievements / Outcomes : Enhance the skills and capabilities of faculty as a means to promote an excellent teaching-learning environment
6. Organise a workshop for research guides and Research scholars on plagiarism software and tools for referencing Achievements / Outcomes : Enhance the quality of research outputs generated by the faculty and research scholars
7. Assess attainment of course outcomes Achievements / Outcomes : Evaluate the courses and identify gaps that need to be addressed
8. Introduce more value-added courses (preferably one per Department) Achievements / Outcomes : Improve employability skills of students.
9. Introduce MOOC courses by faculty (atleast five) Achievements / Outcomes : Encourage faculty to create MOOC courses in areas where suitable courses are not available
10. Departments to draft Strategic Action plans and proposed Budget for the academic year Achievements / Outcomes : Facilitate setting up and achieving long and short term goals.